

**CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE
FORT WAYNE CAMPUS**

**Monthly Meeting Minutes
November 21, 2006**

MEMBERS PRESENT: Barbara Biedermann, Bob Brooks, Joleen Downs, Cornelius Grant, Susan Lehman, Louise Misegades, Christina Rockwell, Dennis Shadle, and Jan-Marie Zimmerman

MEMBERS ABSENT: Susan Humphrey, Shay McAllister, and Susan Williams

GUESTS: Jim Ferguson and Teresa Goodwin

CALL TO ORDER The meeting was called to order at 1:35 p.m.

REPORT ON WEST LAFAYETTE MEETING

Christina Rockwell. Christina reported on her attendance at the last meeting. Items discussed included ideas for bus trips, the new childcare center, and the campaign to raise money for an endowment.

COMMITTEE REPORTS

Affirmative Action Committee. Jan-Marie Zimmerman reported on the recent Veteran's Panel which was moderated by Ken Christmon from Multicultural Services. The event was well attended.

Campus Traffic Committee. Dennis Shadle reported that over their last three meetings, this committee has reviewed 76 appeals with 72 being upheld, three dismissed, and one carried over to the next meeting.

University Council/Enrollment Management Committee. Joleen Downs reported that the committee is discussing options for changes with SOAR.

University Resources Policy Committee. Joleen Downs reported that at the last meeting this committee received answers to their questions from Athletics.

Grant Committee/Fundraising Committee. Christina Rockwell and Louise Misegades collected feedback from the committee on several fundraising ideas. After researching some of these ideas, they plan to present a proposal with their recommendations. The proposal will also include their recommendations for new rules for the distribution of grant funds.

Walter Branson has allocated \$1,500 to the Grant Fund annually for the next five years.

OLD BUSINESS

Book Fair. Christina Rockwell reported that the schedule of volunteers for the book fair on November 27 and 28 is complete.

NEW BUSINESS

Web Site Ideas. Barbara Biedermann asked the members for ideas for the CSSAC web site. The new CSSAC photo is now on the site. Susan Lehman will arrange for the photo to be posted in all buildings on campus.

SummerFest. Members were reminded that it is CSSAC's turn to host the Summerfest for 2007. Planning meetings will begin in January.

MOTION TO ADJOURN

The meeting was adjourned at 2:41 p.m.

NEXT MEETING

The committee discussed meeting for a holiday lunch for the December 19th meeting. Jan-Marie Zimmerman will check with Hall's Triangle Park for reservations (members to pay for their own meals).

Respectfully submitted,

Teresa Goodwin
Recording Secretary

CSSAC
“THE BRIDGE”

Question/Suggestion:

Name (Optional):

Campus Address (Optional):

Send BRIDGE questions to Susan Humphrey, Admissions; or
Susan Lehman, Financial Aid.

Find us on the web at www.ipfw.edu/cssac
WL WEB CSSAC home page address: <http://www.purdue.edu/hr/cssac/Welcome.html>