

CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE

FORT WAYNE CAMPUS

Monthly Meeting Minutes

October 17, 2000

MEMBERS PRESENT: Mary Lou Hutter, Laura Jones, Bob Krach, Anna Martin, Peggy Mossing (secretary), Janet Niswonger, Louise Pruse, Clarence Tennis

MEMBERS ABSENT: Bob Brooks, Sandra Kersey, Jerry McCagg

GUESTS: James Ferguson, Pat Hudson, Judy Tillapaugh

CALL TO ORDER. Bob called the meeting to order at 1:43 p.m.

THE CO-CHAIRS' REPORT

West Lafayette. Bob Krach attended the most recent West Lafayette CSSAC meeting and learned that the Purdue University trustees have decided to keep the 10 day family illness and 3 day bereavement leave for immediate family as is. CSSAC discussed the retirement plan and may form a committee to look into it further.

CSSAC Vacancy. There are 4 open seats on CSSAC. Any clerical or service employee interested should call Jim Ferguson on 6677.

COMMITTEE REPORTS

University Council. Anna and Bob attended the university council meeting. Channel 39 (PBS) and IPFW's Channel 56 will be sharing a broadcasting station in the future on IPFW property near the child care center.

Money has been donated for the soccer fields to build concession stands and press boxes.

The school of Music may be getting a new building.

Defibrillators were donated to IPFW and are available in the police cars.

Jeff Davis and Amy Wilson spoke about the RAD (rape aggression defense system) program.

Calendar Committee. Louise reported that the committee has developed a questionnaire that will go out soon to all faculty, staff, and students.

Financial Report. Janet reports that we have \$5,382.63 in the grant fund.

Traffic Committee. Mary Lou attended the recent meeting where there were 81 appeals, 13 upheld and 8 dismissed with 1 on hold. The committee will continue to meet until the remaining appeals are handled.

URPC. Laura Jones is attending the next meeting where the topic will be parking.

NEW BUSINESS

Judy Tillapaugh. Judy Tillapaugh from athletics spoke to the group about the wellness and fitness program at IPFW. All IPFW employees are encouraged to join the Gates Center and/or the special fitness programs and challenges provided by the employee fitness program. There will be a wellness board formed soon.

Pat Hudson. Pat Hudson from human resources showed us a video on PERF that describes your retirement pension and your annuity savings account.

New food vendor. A committee has been formed to choose the food vendor at the end of Aramark's contract. Louise Pruse will serve as CSSAC's representative to this committee.

OLD BUSINESS

Bake Sale. The Fall Bake Sale will be held October 25 in the ground floor of Kettler from 9 a.m. to 2 p.m.

Blood Drive. The blood drive mobile unit will be set up in the mall area on November 1.

The next meeting will be held on November 21, 2000, at 1:30 in KT 178.

Respectfully submitted,

Peggy Mossing

Recording Secretary

CSSAC AThe Bridge@

Question/Suggestion:

Name (Optional):

Campus Address (Optional):

Find us on the web at www.ipfw.edu/cssac

WL WEB CSSAC home page address:

<http://www.adpc.purdue.edu/personnel/cssac/csachome.htm>

Send BRIDGE questions to Bob Krach, Building Services or to Anna Martin, Human Resources

Bridge.

Q. I would like to see the question in regards to casual Fridays, flexible work schedules, etc. answered more extensively. Obviously, the supervisors in the departments where our clerical/service would like to see a casual Friday or have more flexible work schedules are not listening to their employees' request. Isn't this the time where upper management should step in and help our staff? At no cost to them. I hear at Ball State that the clerical/service staff had students sign a petition stating that having an employee in jeans had no direct effect on how they perceived the university as a whole, it actually made them feel more comfortable in their dealings with them - Ball State now has casual Fridays. Why would this be so hard to make it policy across campus? Again, no cost involved.

A. Attached (linked) is Business Office Memorandum No. 178 on flexible work schedules which gives more information on that topic.

Dress for work at IPFW has been discussed many times. Any campus-wide policy would allow some to dress "down" and require others to dress "up" and would ignore those who have uniforms as their dress. It always seems to come down to the wearing of jeans.

If someone has a proposal or thoughts on how to have an IPFW dress code, please send them to Human Resources. The administration is willing to review it and listen.