Indiana University-Purdue University Fort Wayne  
Student Affairs Committee

Date:  January 30, 2017  
Time:  2:00 p.m.  
Place:  Liberal Arts Bldg. Room 312  
Present: S. LaVere, C Chen, D. Chen, K. Pollock, N. Reimer.  
Absent and Excused: A. Ushenko

Recorder: N. Reimer

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<th>Topic</th>
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<tr>
<td>Agenda</td>
<td>S. LaVere called the meeting to order and described the agenda for chair nomination and review of Action Plan 41.</td>
<td>Agenda accepted by consensus</td>
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<td>Nomination of Chair</td>
<td>N. Reimer agreed to accept the Chair role.</td>
<td>S. LaVere will inform J. Malanson.</td>
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<td>Plan 41</td>
<td>No responses for Action Plan 41 at this time. K. Pollock discussed the upcoming formation of a Conference Committee who will report to current IPFW administration. The Chair of Students' Affair Committee will represent the Conference Committee. A student representative from Indiana Student Government Association (IPSGA) will be recruited by J. Malanson for the Student Affairs Committee.</td>
<td>N. Reimer will inform E. Norman. S. LaVere will inform J. Malanson about need for IPSGA representative.</td>
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<td>Committee Vacancy</td>
<td>Four different colleges represented on the committee. If a seventh person is to be added, will inform J. Peterson.</td>
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<td>Adjournment</td>
<td>Meeting adjourned 2:25 p.m. N. Reimer will discuss committee plans with E. Norman. Future meeting to be determined.</td>
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Respectfully submitted,

Nila Reimer, Chair of Student Affairs Committee
Indiana University-Purdue University Fort Wayne
Student Affairs Meeting Minutes

Date: February 9, 2017
Time: 10:00 a.m.
Place: LA Room 312
Present: N. Reimer, S. LaVere, E. Norman, K. Pollock, C. Chen,
Absent and Excused: D. Chen, A. Ushenko
Guest: T. Heffron
Recorder: N. Reimer (Chair)

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<td>Graduate Assistants in Athletics</td>
<td>T. Heffron was invited to the meeting to present information about the Athletic Department’s Graduate Assistant (GA) current hiring process. GA’s are hired on a fiscal year basis that permits more flexibility. GA’s are contracted from August through May. GA training begins before school starts (Aug. 1st) and ends May 31st. The athletic’s department GA’s follow all university rules same as other GA’s and when hired as GA’s, are considered Administrative GA’s instead of Teaching TA’s. There can be a timing issue when lining up and beginning in the position. The date for GA’s leaving their position is known according to their schedule at which time the Athletic Dept. plans on recruiting for the replacement position. GA’s have to be degree-seeking or have been accepted into a program which is preferable. They may or may not be accepted into a program by the start date (Aug. 1), so the dept. looks to see if their application seems promising that the GA student applicants would be accepted into their chosen program. The student can be placed on a temporary timecard if there is any delay or question that the student will be admitted to the program.</td>
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The Athletics Dept. has been using this same process for 15-20 years. The Athletics Dept. relies on K. Tolliver for providing guidance with compensation for the GA’s. Per a conversation with T. Heffron, K. Tolliver was unaware of a policy about hiring GA’s before they are admitted into a program. T. Heffron stated that K. Tolliver will provide additional information about GA employment after reviewing policies.

Athletics use 8-10 GA’s per academic year. Most of the GA’s are not previous students from IPFW, but instead are new students coming in to IPFW. During spring when budgets are considered in Athletics, consideration of filling GA positions occurs. The questions to be addressed include: Do students apply for GA positions, then seek for a degree at IPFW? Do departments feel pressured to admit athletic dept. GA’s into their programs?

T. Heffron states it would be good to have a list of graduate program deadlines. Per K. Pollock, the time gap when hiring GA’s is not only a IPFW problem…other colleges have this problem. Programs may feel that GA’s seek a program only because they want the athletic GA positions. T. Heffron stated that for athletic dept. GA’s, the goal in mind is usually a future athletics position and the athletic GA position supports this transition. Nonetheless, grad. students have to meet the standards of graduate admission for any degree that they seek at IPFW. The GA role does not entail menial jobs. These are around the clock, intense responsibilities.

S. LaVere and K. Pollock claimed that it needs to be clear that all Depts. admitting degree seeking-students have a choice whether to admit students applying to their programs. Departments are not obligated to T. Heffron will forward K. Tolliver’s response to the committee members.

| N.Reimer will check with C. Sternberger, Director of Graduate Programs about list of graduate program admission deadlines. |
accept students in their programs just because they are an Athletic Dept. GA. Athletic Dept. GA’s receive a fee remission and stipend. There is only a $100 benefits plus $17.50 hourly pay.

Future Meeting Dates
Committee members agreed that future meetings will be held as needed on Tuesdays at 2:00 p.m.

Adjournment
The meeting was adjourned at 12:40 p.m.

Respectfully submitted,

Nila Reimer
Indiana University-Purdue University Fort Wayne  
Student Affairs Committee Meeting Minutes

Date: March 14, 2017  
Time: 2:00 p.m.  
Place: LA Room 312  
Present: S. LaVere, K. Pollock, D. Chen, C. Chen, N. Reimer  
Absent and Excused: E. Norman, A. Ushenko  
Recorder: N. Reimer (Chair)

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| Athletics Advisory Subcommittee (AAS) Resolution Items | The AAS submitted two items for resolution:  

1) The AAS title was designated without input from the AAS Subcommittee. A request has been submitted by AAS to change the title from AAS to Mastodon Athletics Advisory Subcommittee (MAAS).  

2) AAS members asks the Senate to change the last line of 5.3.4.3.1 of the Faculty Senate Bylaws from: “The ex-officio members may not chair the subcommittee” to “The Faculty Athletic Representative (FAR) shall serve as the chair of the committee.”  

A majority vote (4 in favor and 1 opposed) by the Student Affairs Committee members supported the name change from AAS to MAAS.  

A unanimous vote by the present Student Affairs Committee (SAC) supported the change in the Faculty Senate Bylaws 5.3.4.3.1 from “The ex-officio members may not chair the subcommittee” to “The Faculty Athletics Representative (FAR) shall serve as the chair of the committee.” This change also supports Senate Document 16.19 (see attached).  

In addition, SAC suggested that the Faculty Senate Bylaws 5.3.4.3.1 include |
| Adjournment       | The meeting was adjourned at 2:20 p.m.  
The next meeting date and location will be determined. |

"Athletics" in the title where stated "...two students selected by the Student Government; the Faculty Athletics Representative (ex officio); the NCAA Compliance Coordinator...(See attached)."

Respectfully submitted,

Nila Reimer, Chair, Recorder

c: S. LaVere  
K. Pollock  
D. Chen  
E. Norman  
C. Chen  
A. Ushenko  
N. Reimer