IPFW Curriculum Review Subcommittee Minutes

Date: October 7, 2016

Members Present: Swathi Baddam, Management and Marketing; Cheryl Duncan, Medical Imaging and Radiologic Sciences; David Liu, Computer Science; Andres Montenegro, Visual Communication Design; Susan Skeloff, Library; Kate White, English and Linguistics; Ex Officio: Carol Sternberger, OAA

Unable to Attend: Ron Duchovic, Chemistry; Julia Smith, Educational Studies; and Mieko Yamada, Sociology

Meeting called to order by Chair, Kate White 10:00am.

Proposal Review: Advanced Manufacturing Engineering Certificate

The committee reviewed the submitted certificate proposal from the Department of Civil and Mechanical Engineering.

- **Discussion of Library Resources:**
  Although additional reference sources to support the proposed certificate program would not be needed at this time, the committee discussed and would like to note the potential need for additional library resources should the program experience significant growth, as stated in the proposal’s Liaison Librarian Memo:

  At this time, no new references sources will be required to support the certificate. If the program grows significantly, the demand for materials such as ASTM standards and similar materials may necessitate the need for an increase in the recurring materials budget to cover the cost of ongoing subscriptions.

- **The committee has no questions or recommendations.**

- **Committee Chair, Kate White will call for electronic vote by 9/27/16 in order to meet the deadline for submission to the Senate by 10/28/16.**

Meeting adjourned 10:30am.

Respectfully submitted,

Cheryl A. Duncan
IPFW Curriculum Review Subcommittee Minutes

Date: September 9, 2016
Members Present: Swathi Baddam, Management and Marketing; Ron Duchovic, Chemistry; Cheryl Duncan, Medical Imaging and Radiologic Sciences; David Liu, Computer Science; Andres Montenegro, Visual Communication Design; Julia Smith, Education; Kate White, English and Linguistics; and Mieko Yamada, Sociology. Ex Officio: Carol Sternberger, OAA

Meeting called to order by Chair, Kate White 10:00am.

Review of Proposals: Bachelor of Science in Actuarial Science and Bachelor of Science in Applied Statistics

The committee reviewed the submitted proposal revisions related to the questions raised at the September 2nd meeting.

1. Adam Coffman came to answer questions about the two proposals. He consulted with Peter Dragnev via phone for additional information. All questions were addressed.
2. A vote was called for the proposals via email.

Meeting adjourned 11:00am.

Voting Results: Eight members voted yes on the Bachelor of Science in Actuarial Science and eight members voted yes on the Bachelor of Science in Applied Statistics. One member did not vote.

Respectfully submitted,

Kate White
IPFW Curriculum Review Subcommittee Minutes

Date: September 2, 2016
Members Present: Ron Duchovic, Chemistry; David Liu, Computer Science; Andres Montenegro, Visual Communication Design; Susan Skelkoff, Library; Julia Smith, Education; Kate White, English and Linguistics; and Mieko Yamada, Sociology.
Ex Officio: Carol Sternberger, OAA

Meeting called to order by former Chair, David Liu 10:00am.

1. Elected Kate White as chair of the committee for 2016-2017.
2. Asked Yvonne Garcia to attend the next meeting to answer questions about the proposals for a Bachelor of Science in Actuarial Science and Bachelor of Science in Applied Statistics.
3. Set next meeting for September 9, 2016 to discuss the proposals for a Bachelor of Science in Actuarial Science and Bachelor of Science in Applied Statistics.

Meeting adjourned 11:00am.

Respectfully submitted,

Kate White