IPFW Graduate Subcommittee Minutes

Date: September 3, 2015
Members Present: David Cochran, Kerrie Fineran, Cigdem Gurgur, David Liu, Shannon Johnson, Mark Jordan, Deb Poling, and Ex Officio: Carol Sternberger

New Business: The committee discussed the remonstrance process and the recommendations that Carol Sternberger sent to the faculty leadership.

Committee Chair: David Cochran volunteered to serve as committee chair. David will schedule the room for the committee meetings.

Meeting Dates: Fall semester meetings were set for the first Monday of every month at 10 A.M. Because the committee met on September 3rd, the next meeting will be October 5, 2015.

Vibe will be used for committee discussions and votes that cannot be completed during the regularly scheduled meetings. David will set up the Vibe Team.

Secretary Duties: Committee members will rotate as minute takers.

Tracking of Proposals: The committee chair will complete the IPFW Graduate Subcommittee Proposal Comments spreadsheet following the final action of the committee on each proposal. The spreadsheet is emailed to sternber@ipfw.edu as indicated. Attached.

Minutes written by:

Carol Sternberger

Carol Sternberger
IPFW Graduate Sub-Committee (GSC) Meeting Minutes

Meeting Date: November 2, 2015; Time: 10:00AM, ET235
Attendees: Kerrie Fineran, Shannon Johnson, Mark Jordan, David Cochran (Chair)

Committee: David Cochran (Chair), Kerrie Fineran, Cigdem Gurgur, Shannon Johnson, Mark Jordan, David Liu, Deb Poling, Carol Sternberg

Meeting was called to order.

Items Discussed

- Shannon Johnson mentioned that Beth Boatwright has the concern that the IPFW Library does not have the resources to support the MBA Program.

- The committee asked, “What are the library resource requirements that are deficient regarding support of the MBA Program?”

- Cigdem Gurgur requested a special meeting of the Graduate Sub-Committee (GSC) to review the MBA program documents, the Sub Committee agreed to pull forward the December meeting to be held on Monday, November 16, 9:00AM, ET235 to accommodate this request. An Outlook Calendar notice will also be sent.

- In addition to the MBA Program, the Sub-Committee members were advised that Nursing is developing A Family Nurse Practitioner Certificate. Also, Professional Studies is developing proposals in School Counseling and Clinical Counseling. The GSC may review these programs.

- For committee members to prepare for the November 16 special meeting, please provide documentation to all Sub Committee members by 6pm on November 12.

- Electronic Plan of Study for Graduate Studies. Biology, Engineering and Nursing representatives expressed interest in learning more about and in using Purdue University’s system to file and modify electronic plans of study without paper forms.

- GSC members expressed interest in the recording of 3-minute Thesis sessions, so that off-campus Graduate Students may be able to participate in the program.
Open Questions about Committee Governance

- Does the GSC base its decisions on whether resources are available to support a proposed new program?
- What kinds of programs does the GSC approve?
- Does the GSC have a role in specific course approvals?

Next Meeting and Location

- Monday, November 16, 2015; 9:00AM, ET235
- Documents due: 6pm on Thursday, November 12, 2015

Respectfully Submitted by:

/S/

David S. Cochran, Ph.D.
GSC Chair
November 3, 2105
Memo: IPFW Graduate Sub-Committee (GSC) Meeting Minutes

Date: January 12, 2016

Submitted by: D. Cochran, (GSC Chair)

Meeting Date: Jan 12, 2016; Time: 10:00AM, ET235
Attendees: Cigdem Gurgur, Shannon Johnson, Mark Jordan, Carol Sternberger, Deb Poling, David Cochran (Chair)

Committee: David Cochran (Chair), Cigdem Gurgur, Shannon Johnson, Mark Jordan, David Liu, Deb Poling, Carol Sternberger – (non-voting member)

Minutes

Meeting called to order.

December meeting minutes accepted.

Discussion of ECE 5 yr. Masters Proposal.

Committee requests that Purdue Univ. develop a statement regarding policy and rationale for 9 credit hours’ dual use in 5 yr. programs (Ref. IUPUI 5 yr ECE Masters Program as defacto standard: http://www. engr.iupui.edu/departments/ece/undergrad/bsms/index.php).

The library resource approval form is being processed.

A Motion and Second was made to bring ECE 5 yr. Masters proposal to a vote by the committee.

Committee voted to accept the ECE 5 yr. Masters proposal with 3 votes yes and 2 votes abstain.

Next meeting: Tuesday, Feb 2, 2016; 10:00AM; ETCS 235. Agenda is TBD.

Notification of meeting made via Outlook invitation.