

## **SoTL Fellow**

### **CELT Scholarship of Teaching and Learning Fellow Program**

#### Goals of the SoTL Fellow Program

1. Foster and support Scholarship of Teaching and Learning (SoTL) projects
2. Develop campus expertise through professional development of the SoTL Fellow
3. Disseminate information about teaching and learning
4. Encourage professional development of other faculty

#### What Does a SoTL Fellow Do?

In collaboration with the CELT Director, the SoTL Fellow performs one or more of the following services:

- Primary expectations
  - At the request of faculty members, the SoTL Fellow will assist up to three faculty members per semester in their work on one or more aspects of a SoTL project. This may include: the project design, search for relevant literature, development of evaluation strategies, and data analysis, depending on the needs of the requesting faculty member.
  - The Fellow will be responsible for documenting his/her work.
  - The Fellow will participate in the assessment and evaluation of the SoTL Fellow Program.
- Other expectations
  - The Fellow may design and/or conduct SoTL related workshops.
  - The Fellow may provide mentoring and/or training of new SoTL Fellows.

The SoTL Fellow will report to the CELT Director. The SoTL Fellow will serve on the IPFW CASTL Committee.

#### Who Can Become a SoTL Fellow?

##### *Eligibility*

A candidate must be a tenured faculty member or a Continuing Lecturer with at least six years experience at IPFW.

The prospective fellow should be willing and able to commit to this activity for *two* academic years, excluding the summer, for 10-20 hours per semester. The intent is for one Fellow to assist one to three faculty members, depending on the needs of the requesting faculty member.

##### *Qualifications*

- The prospective Fellow should demonstrate some expertise with the Scholarship of Teaching and Learning. The application should include evidence of at least two of the following:
  - Participation in the SoTL work group
  - Involvement with SoTL through FACET
  - Publication of SoTL work
  - Experience with relevant research methodologies
  - An excellent record of teaching
  - Record of professional development activities related to SoTL

### Application Procedure

The prospective Fellow should

1. Complete an application form. (Downloadable from the CELT web site)
2. Write a short essay (1,000 words maximum) stating his or her reasons for wanting to become a SoTL Fellow. The essay should answer these questions: Why do you want to become a SoTL Fellow? What characteristics, aptitudes, and experiences do you have that suit you for this work?
3. Provide evidence of qualifications
4. Include a supporting letter from the chair of the applicant's department.

Applicants who are not initially accepted are encouraged to re-apply.

### Duration, Continuation and Renewal of the SoTL Fellowship

The duration of a Fellowship will be two years. A Fellow may apply *once* to renew a Fellowship for a second consecutive term. A Fellow may re-apply as a continuing SoTL Fellow after one year has elapsed.

### Fellowship Stipend

The SoTL Fellow will each receive \$500 in professional development funds for each semester served.

### Plan for Evaluating the Program

The Fellow program will be evaluated annually from the point of view of the faculty clients served, the Fellow, and CELT.