

To: Anne Argast, Chair
A&S Executive Committee
Re: Student representation on and election to Arts and Sciences Committees
From: Linda Fox, Chair
A&S Student Affairs Committee
Date: December 7, 2004

The A&S Student Affairs Committee discussed the issues regarding student representation on and election to A&S committees which the Executive Committee forwarded this fall. We do not believe any change to the governance document needs to be made since we have come to the conclusion, after discussions, that the student representatives should be continued to be elected by the Voting Faculty from nominations submitted from departments. However, procedurally we recommend that

- 1) nominations be solicited and turned in to the Nominations and Elections Committee by departments in the spring (March) and elections conducted in April simultaneous to elections of faculty members to serve on committees, ensuring that committees will have their student representatives in place at the beginning of the following academic year along with the faculty members of the committees
- 2) when nominations are solicited, the departments also provide some kind of short bio information which will help Voting Faculty become familiar with those students willing to be nominated; this information should accompany the ballot
- 3) vis a vis the training issue, we know of no training program except for that for officers of student organizations sponsored by Student Life. Furthermore we suggest that it is the particular A&S committee's responsibility to "train-up" their student representatives (after all, there are only two A&S committees with student representation – Curriculum – one student; Student Affairs – two students)